

Katelyn Cecilia Olsen

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EDUCATION

Syracuse University, Maxwell School of Citizenship and Public Affairs & College of Arts and Sciences
B.A., Political Science & Biology (Double Major), May 2016
Graduated Summa Cum Laude, Dean's List every semester
SU Abroad, Poland, Fall 2014

EXPERIENCE

Staff Scientist, *Packer Engineering Group*, Montgomery, IL, February 2017- Present

- Conducts scientific testing for manufacturers, produces reports for clients

Sales Associate, *Nike*, Aurora, IL, July 2016 - Present

- Provide excellent customer service to a wide variety of customers while working with a team of 150 employees to ensure company goals are met

Event Planning Assistant, *Moynihhan Institute of Global Affairs*, Syracuse University, Fall 2012-Spring 2016

- Placed events on online calendars; designed, created and hung up posters; helped organize over 50 events per semester, provided administrative assistance

Office Assistant, *SU Project Advance*, Syracuse University, May 2015- August 2015

- Administrative support; organized large mailings; helped office prepare for & execute successful summer institute

Volunteer, *Hopeprint*, June 2015- August 2015

- Facilitated kids camp for resettled refugees, worked with people from various backgrounds to create a cohesive program and ensure the happiness of the children

Global Ambassador, *SU Abroad*, Syracuse University, January 2015-May 2016

- Promoted international education, shared abroad experiences, and aided in future abroad students through information sessions, events on campus, and informational emails

Volunteer, *Wrocław International School*, Wrocław, Poland, Fall 2014

- Aided in a science and English classroom to promote learning by answering questions and giving presentations on current events in science or American traditions. Ages of students ranged from elementary school to high school

Undergraduate Research Assistant, *Dorus Lab*, Syracuse University, Fall 2013-Summer 2014

- Focused on epigenetics, early development, and evolution through literature searches and experiments
- Came up with, executed and analyzed experiments, often involving Western Blots, and dissection of *Drosophila testis* for sperm research

HONORS & ACTIVITIES

The Culture and Politics of Reconciliation, *Study Abroad Experience*, SU Abroad, Fall 2014

- Studied abroad in Wrocław, Poland. Program focused on use and application of action research, ethnography, and critical discussion. Received in-depth education on politics of memorialization, reconciliation, research methods
- Authored blog documenting experiences abroad at: www.Behindorangecurtain.wordpress.com

Tau Beta Sigma, *National Honorary Band Sorority*, Syracuse University, Spring 2014 – Spring 2016

- Served and promoted the bands and music on campus and in the local community by organizing uniforms, serving meals, and more. Volunteered over 25 hours/semester
- *Parliamentarian/Sergeant-at-Arms* 2015-2016; proposed and wrote chapter jurisdiction, enforced chapter rules

Pride of the Orange, *Marching Band*, Syracuse University, Fall 2013, Fall 2015

- Provided entertainment and moral support to crowds at the Carrier Dome, Super Bowl XLVIII, Buffalo Bills games and more; up to 25 hours per week dedicated to practicing and/or performing

Sour Citrus Society, *Pep Band*, Syracuse University, 2012 - 2015

- Provided entertainment and moral support at the men's and women's basketball games, community events, and tournament games; up to 15 hours per week dedicated to the band

SKILLS

Quantitative & Qualitative Research, Web Design, HTML, CSS, jQuery, Microsoft Office, Customer Service